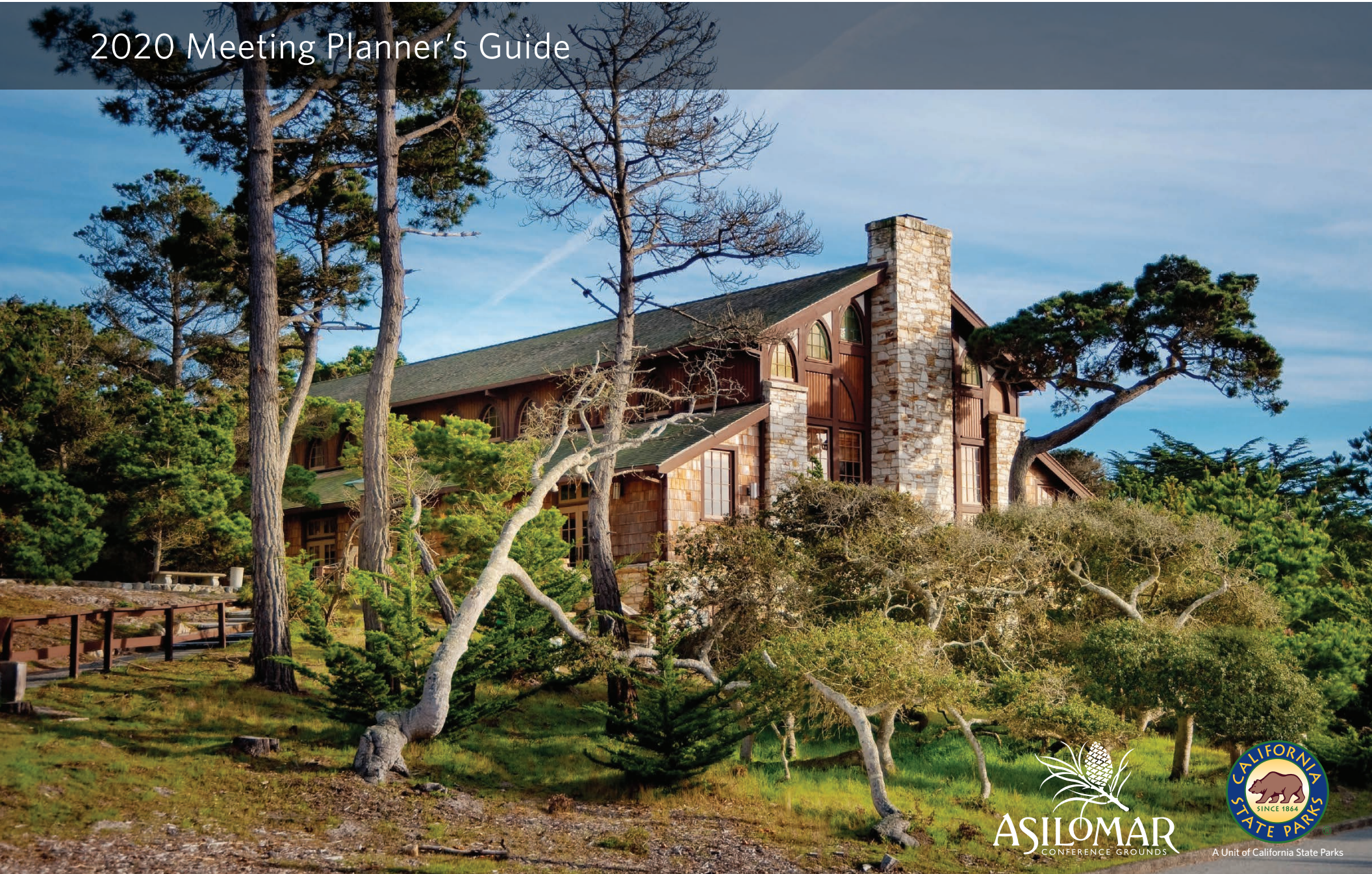


2020 Meeting Planner's Guide



A Unit of California State Parks

Sales and Conference Services Teams

For sales and marketing

Tim McGill Director of Sales and Marketing Group Sales Office 831.642.4222 8:00am-5:00pm Monday-Friday	Senior Sales Manager - Association Market	Denise Morton	831.642.4220	morton-denise1@aramark.com
	Senior Sales Manager - Educational & Government Market	Linda Casey	831.642.4217	casey-linda@aramark.com
	Sales Manager - Corporate Market & Small Meetings	Stephanie Calica	831.642.4228	calica-stephanie@aramark.com

For catering and meeting room information

Germar Kelly Director of Conference Services 8:00am-5:00pm Monday-Friday	Conference Services Manager	Raymond Jocson	831.642.4230	jocson-raymond@aramark.com
	Conference Services Manager	Natascha von Thiele	831.642.4231	vonthiele-natascha@aramark.com
	Event Coordinator	Marisa Magoni	831.642.4295	magoni-marisa@aramark.com
	Executive Meeting Manager - Small Groups	Lauren Ross	831.642.4225	ross-lauren5@aramark.com

For In-house registration information

Vivian Garcia, Reservations Manager 8:00am-5:00pm Monday-Friday	Housing Bureau Agent	Mary Larkin	831.642.4219	larkin-mary@aramark.com
	Housing Bureau Agent	Karen Grimshaw	831.642.4272	grimshaw-karen@aramark.com



800 Asilomar Avenue
 Pacific Grove, California 93950
 831.372.8016
 Fax 831.642.4262
www.VisitAsilomar.com

Visitor's Information



Here are just a few of the items that can be purchased at our Park Store: Bike Rentals, Beverages, Snacks, Sundries, Gifts and Clothing

What's the weather like at Asilomar?

Spring and fall are clear and sunny, and the summer months bring morning fog that encases the landscape, burning off to clear skies in the afternoons. Winter ushers in a welcome average rainfall of 17 inches per year.

Evenings are cooler, and sweatshirts or a lightweight top layer are recommended for outdoor activities as it can cool off quickly once the sun goes down.

What should I wear? What type of clothing should I bring?

Casual! Layers! Casual attire is always appropriate. At Asilomar, "formal" simply means that you wear socks and your best pair of khakis. If you plan to be outside in the morning or evening (take a walk on the beach, for example), you'll want to bring a jacket or warm sweater. Be prepared for temperature fluctuations. Bring a bathing suit if you want to use Asilomar's outdoor heated swimming pool.

Walking shoes if you want to explore some of Asilomar's gorgeous 107 acres; and a flashlight can be helpful if you think you'll be walking around at night.

Housekeeping

One-day laundry service is available (for a fee) if items are brought to the Asilomar Front Desk in the Hearst Social Hall by 8:30 am (Monday - Saturday).

Rollaway beds, cribs, irons, ironing boards, hair dryers, and extra blankets or pillows can be delivered to guestrooms by Asilomar's housekeeping staff.

Three ice machines are located on the Asilomar grounds (see Asilomar Grounds Map). Ice buckets are located in the guestrooms.

Call housekeeping extension 2276 for lost items. Articles left in rooms will be held for 90 days.

For lost keys or meal tickets, go to the Asilomar Front Desk for assistance.

Business Center

The Business Center is located next to Asilomar Front Desk in the Hearst Social Hall and is open from 6:30 am - 12 midnight daily.

Wi-Fi service is offered complimentary in the Business Center, Phoebe Hearst Social Hall, and in all our guest rooms.

Safe deposit boxes are available at the Front Desk.

Mail Service

Post your letters at the Asilomar Front Desk in the Hearst Social Hall. Outgoing mail is picked up at 8:30 am (Monday - Saturday). Incoming mail is held at the Front Desk for pick up. Please have your mail addressed to you as follows:

Your Name c/o List Your Group Name
Asilomar Conference Grounds
800 Asilomar Avenue
Pacific Grove, CA 93950

Park Store

Located in the Phoebe A. Hearst Social Hall across from the Front Desk, the Park Store is open daily from 8:00 a.m. to 8:00 p.m. (Store hours are subject to change).

Visitor's Information



Phoebe's Café

Asilomar has created an additional venue within the Hearst Social Hall which has quickly become a favorite place to gather and relax for guests and local residents alike. Phoebe's Café has enhanced the Asilomar experience in a style that remains true to the historic nature of the entire grounds.

Sit back in the comfortable, antique setting of the Café and the Social Hall to enjoy coffee and tea creations, fresh baked goods including Chef Danny's Asilomar Cookie, lite bites, lunch specialties and for the first time in 100 years, beer and wine. Whether it's a snack on the adjoining outdoor deck or a glass of wine and cheese platter by the roaring fire in the main hall, great moments begin in Phoebe's Café. The Café's Hours: 6:30 AM to 10:00 PM - Daily

Shipping and Receiving

Asilomar does not have available storage space to store boxes or materials. Please contact our preferred vendor for shipping of boxes, packages, exhibits and/or materials (also posters and exhibit booths):
TriCord Tradeshow Services
<http://tricord.net/>
Office: (831) 883-8600
Email: Megan@tricord.net

Note: Asilomar will not receive nor hold shipments from internet vendors like Amazon for guests attending a conference. If you plan on purchasing from these vendors, please coordinate with Tricord to arrange for temporary storage and pickup at certain fees. Asilomar is not responsible for any loss of incoming shipment.

Jitney Service

Asilomar's jitney (an on-grounds only shuttle service) is available to transport guests anywhere on the grounds. Priority is always given to the elderly and disabled. There is no charge for the service, which can be accessed by dialing "0" 24 hours a day.

Parking

Please park in designated areas. Please be aware of one-way roads, the speed limit of 10 mph, and loading zones. Roads must be kept clear at all times for emergency and service vehicles. Violators are subject to citation under the California Vehicle Code and under California State Park Rules and Regulations. We request that you strictly observe the 10-minute parking zone next to the Hearst Social Hall.

Emergencies

In case of emergency, please dial "0" from any house phone and encourage all attendees to do the same. This process ensures that Asilomar staff knows where the emergency is located and are then able to direct emergency vehicles to that location.

Surrounding Environment

Asilomar's 107 acres are dedicated to a natural ecological environment. Please walk on paved areas only. The dunes are a particularly fragile environment, and we request that you use the boardwalk that leads you to a vista point and to the beach. Also, please be aware that Poison Oak is abundant on the Asilomar grounds.

Ways to Enjoy Asilomar



Asilomar Walking Tours

Three self-guided walking tours on various aspects of the park are Julia Morgan Architecture, Asilomar Birds & their Habitats, Asilomar Ramble, Dunes & Coast Trail Hike. These tours will help bring a new perspective and renewed appreciation to the park's natural and cultural history.

At this time California State Parks staff offer a choice of one of the following complimentary tours per conference group booking meetings at Asilomar. Tour needs to be scheduled in advance, preferably no later than one month prior. Priority for complimentary tours is held for conference groups staying at Asilomar; off-site groups are able to book a tour at Asilomar with CSP staff for a reasonable fee.

For advanced registration please contact, Asilomar State Park Interpreter; Lisa Bradford
Phone: 831.646.6443
Email: lisa.bradford@parks.ca.gov

Beach Volleyball

Asilomar has a volleyball court just waiting for you on the beach. Bring your own volleyball or stop in the Park Store to borrow one of ours. The court can be reserved through our Front Desk. Court usage is complimentary but a \$5 refundable deposit is required for the use of our volleyball.

Biking

Trail riding or beach riding - why not do both? If you don't have your own bike, we have bikes available for rent at the Park Store.

Bird Watching

Asilomar is a great place for grabbing your binoculars and heading out to one of our trail for some great bird watching. Check with our Front Desk to learn about some of the best places to catch a glimpse of our local species. A list of birds you can find in the park is available.

Hiking and Walking Trails

We have park trails to offer hiking and walking enthusiasts. With 107 acres of land at Asilomar, there's plenty of terrain to explore.

Shooting Pool

We have two antique pool tables located in the Hearst Social Hall. Use of these pool tables is complimentary.

Sunbathing

Asilomar State Beach, a precious mile of sandy beach and rocky coves along the Pacific coast, provides the perfect balance of public access, preservation and glorious sunshine. Bring your beach towels and/or chairs for a relaxing time at the beach. Beach supplies are available for purchase at the Park Store.

Swimming

Park guest can unwind in Asilomar's outdoor heated swimming pool, open from dawn to dusk each day, year-round. Towels are available for use at the pool only. Please note: There is no life guard on duty at the pool.

Surfing

Grab your board and hit the beach. Asilomar is one of Monterey Peninsula's best places for catching some waves.

Focus on Team Building



Adventures by the Sea

Holly McKendrick or Kyle Wareham
831-648-7236 (Office)
831-372-1807 (Rental Shop)
sales@adventuresbythesea.com
www.adventuresbythesea.com

Scavenger Hunt, Beach Olympics with Kayak Races, Challenge by the Sea, "Minute to Win it" Challenge, or Recreational Adventures like kayaks, bikes or Big Sur Hikes.

Save Our Shores

Rod Caborn
831-359-1900 cell
rod@saveourshores.org
www.saveourshores.org

A dedicated SOS staff person will lead a fun team-building and educational beach cleanup for your team. All cleanup supplies provided. Gifts are awarded for most collected!

Point Lobos Foundation

Point Lobos State Natural Reserve
(about 5 miles south of Asilomar Conference Grounds on Hwy 1)
Melissa Gobell, Docent Coordinator,
California State Parks
831-625-1470
melissa.gobell@parks.ca.gov
www.pointlobos.org

No work, just tour. We offer docent-guided explorations for private groups. Each docent can accommodate 8-10 guests, and there is a fee of \$150/docent required. These explorations can focus on geology, cultural history, marine mammals, tide pooling, birding, etc.

Pacific Grove Museum of Natural History

65 Forest Avenue, Pacific Grove, just minutes from Asilomar Conference Grounds.
Phone: (831) 648 - 5716 Ext. 20
outreach@pgmuseum.com
www.pgmuseum.org

Let a Museum docent take your group on a guided tour of our exhibits. Learn about monarch butterflies, local birds, native plants, taxidermy and more!

Elkhorn Slough Foundation

Katie Pofahl
(831) 728-5939
Katie@elkhornslough.org
www.elkhornslough.org

Hands-on land stewardship work in beautiful sites around Elkhorn Slough. Projects will change depending on the season.

Exodus Escape Room

Barrie and Christina Riddoch
(831) 324-0513
monterey@exodusescaperoom.com
<https://exodusescaperoom.com/monterey>

A sixty minute, adrenaline fueled adventure, powered by ingenuity and out-of-the-box thinking. Themes include: Sherlock's Study, Masquerade, Bank Heist and Jewel Heist.

Progress Not Perfection Paint Parties

125 Central Ave.
Pacific Grove, CA 93950
831-596-9194
jess@pnppaintparty.com
www.pnppaintparty.com

Painting event with all supplies provided. Reserve our studio, or we'll bring the party to you!

Explore Beyond the Shore on our Ranger-Guided Tours



Our complimentary ranger-guided tours invite you to discover the natural and cultural history of Asilomar. Come wander among the historic buildings nestled in the Monterey pine and coast live oak forest. Stroll along our accessible boardwalk through the tranquil Dune Natural Preserve. Or explore the rocky coastline teeming with life. We welcome both groups and individuals on these one-hour tours. Please call the California State Park's office at 831.646.6443 to schedule a tour!

Beachwalk

Join us for a walk along Asilomar's rocky shores and sandy beaches. State Park staff will share some innovative and fascinating ways life has adapted to survive in this unique environment. The Asilomar shoreline is within the Asilomar Marine Reserve. All plants and wildlife is protected by law.

Architecture/History

Discover what life was like here in the early days of Asilomar. Stroll through the historic buildings and grounds as State Park staff share stories of the grounds.



A Unit of California State Parks

Dune Experience

Come experience the Dunes Natural Preserve and see the native wildlife thrive. State Park staff will share natural and cultural stories of the dune ecosystem.

Asilomar Ramble

Join State Park staff on a mix and mingle of each of the above programs. Staff will share tidbits of the history, architecture, forest ecology and dune ecosystem as we explore the state park.

Asilomar Recycling Programs



Recycle!

There are recycle bins all over the property including in your room. Did you know that you can recycle both the thermal sleeve on your coffee cup (if you didn't bring your own reusable one) as well as the top?

In addition Asilomar can recycle all plastics #'s 1-7 which means plastic shopping bags, plastic wrap, plastic bottles AND lids - pretty much anything that is plastic! Asilomar participates in a co-mingled recycling program which means that anything recyclable can go into a BLUE recycling container including paper, cardboard, glass, and aluminum.

Reuse!

We encourage everyone to have a reusable coffee mug or water bottle - and there is a variety available in the gift shop. But if you do purchase a bottle of water, we encourage you to reuse that by filling it up at any water fountain. All of the public water fountains and faucets in the meeting rooms have water filters.

Compost!

Asilomar has a composting program where all pre-consumer and post-consumer food waste is composted. You can participate by putting your food waste into the compost section of the 3-way container outside Phoebe's Café. This includes any to go containers or service ware that you may end up using from Phoebe's Café and the dining hall.

Making Your Way

No matter where you're coming from, it's easy to get to Asilomar from area highways, as well as numerous airports. The Monterey Peninsula Airport (MRP) is just 8 miles from Asilomar, while Mineta San Jose International (SJC) is 80 miles to the North and San Francisco International Airport (SFO) is 110 miles to the North. The airports in San Jose and San Francisco are also served by the Monterey Airbus, an airport shuttle service that can bring travelers right to our door.

Driving Directions

From San Francisco / San Jose

Asilomar is approximately 120 miles south of downtown San Francisco (about 105 miles from San Francisco International Airport) and about 75 miles south of San Jose. Take 101 south to 156 West. Take 156 West to Highway 1 South, through Monterey to the Pebble Beach / Pacific Grove exit, turn right on Holman Highway / 68 West. Stay on Highway 68 West/Holman Highway for 3.5 miles until it becomes a city street called Forest Avenue. Continue on Forest Avenue for about 1 mile and make a left turn onto Sinex Avenue. In just under 1 mile, Sinex Avenue ends right at the front gates to Asilomar.

From Los Angeles

Asilomar is approximately 325 miles from downtown Los Angeles (about 310 miles from LAX). Take 101 North through Salinas to 156 West. Take 156 West to Highway 1 South, through Monterey to the Pebble Beach / Pacific Grove exit, and Highway 68 West. For about 3-1/2 miles you will then be on a portion of Highway 68 West that is also called the Holman Highway. Stay on Highway 68 West/Holman Highway until it becomes a city street called Forest Avenue. Continue on Forest Avenue for about 1 mile and make a left turn onto Sinex Avenue. In just under 1 mile, Sinex Avenue ends right at the front gates to Asilomar.

From Salinas

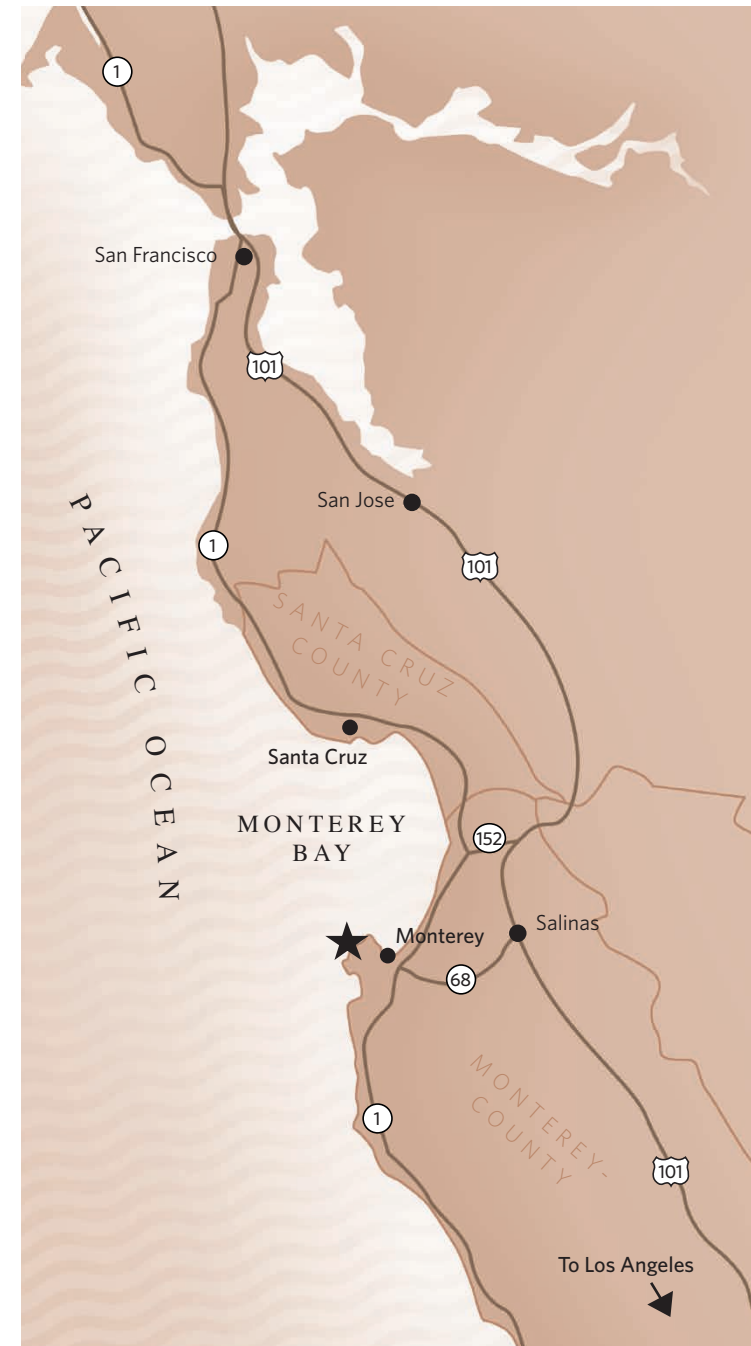
Take Highway 68 West to Highway 1 South to Highway 68 West to Pacific Grove. Just past the Monterey Peninsula Airport, Highway 68 West overlaps Highway 1 for about 5 or 6 miles. Stay on Highway 68 West/Highway 1 and take the Pacific Grove exit. For about 3-1/2 miles you will then be on a portion of Highway 68 West that is also called the Holman Highway. Stay on Highway 68 West/Holman Highway until it becomes a city street called Forest Avenue. Continue on Forest Avenue for about 1 mile and make a left turn onto Sinex Avenue. In just under 1 mile, Sinex Avenue ends right at the front gates to Asilomar.

Airport Transportation

Local taxi companies service the Monterey Peninsula Airport as does the **Monterey-Salinas Transit bus system**. Airport shuttle service to and from San Jose and San Francisco airports can also be arranged in advance through **Monterey Airbus**.

Monterey-Salinas Transit

The Monterey-Salinas Transit bus system stops at the Monterey airport. The buses are clean and wheelchair accessible. The fare to Asilomar is \$1.75 one way, and the total trip is about 30 minutes. Take any number Monterey-bound bus. Ask for a transfer when you board. Transfers are free. Tell the driver to announce the Monterey Transit Center, which is where you will disembark and transfer to the #1 Asilomar bus. There is rarely more than a 5-minute wait at the transfer point. The #1 bus will let you off at the front gate to the Asilomar Conference Grounds. MST buses also have room for two bicycles per bus. For more information, visit the Monterey-Salinas Transit website.



Making Your Way

Monterey Airbus

Monterey Airbus offers scheduled shuttle service to and from San Jose and San Francisco airports. Shuttle services includes stops throughout the Monterey Bay area including Carmel, Pebble Beach, Marina, Seaside, Pacific Grove and Asilomar. Schedule your shuttle or private transportation by calling 831-373-7777 or visiting the Monterey Airbus website - www.montereyairbus.com.

Monterey Airport

Monterey Airport's commercial airlines provide regional service to the cities below on a mixture of aircraft. The major carriers and their regional partners provide you with direct flights as well as easy connections. For more information visit their website - www.montereyairport.com

Dallas/Fort Worth International Airport (DFW)

Currently served by American Airlines.

Denver International Airport (DEN)

Currently served by United Airlines.

Phoenix Sky Harbor International Airport (PHX)

Currently served by American Airlines.

San Diego International Airport (SAN)

Currently served by Alaska Airlines.

Seattle-Tacoma International Airport (SEA)

Currently served by Alaska Airlines.

Los Angeles International Airport (LAX)

Currently served by United Airlines.

San Francisco International Airport (SFO)

Currently served by United Airlines.

Las Vegas McCarran International Airport (LAS)

Currently served by Allegiant Air.



2020 Meeting Room Specifications

Meeting Room	Theater Seating	Classroom	Hollow Square or U Shape	Conference Style	Rounds with 8, 9 or 10 chairs	Pods with 6 chairs	6 foot Work Station	Max Poster Boards	Darken Room	Piano	ADA Access	Square Footage	Daily Rental
Merrill	569	250	72	72	25/250	-	66	50	Yes	Yes	Yes	4938	-
Merrill with Hearthside	650	270	18	N/A	NA	-	72	56	Yes	No	Yes	5703	\$1,315
Chapel	256	-	-	-	-	-	-	12	Yes	Yes	Yes	3692	\$1,079
Fred Farr Forum	176	84	40	40	10/100	9/54	36	24	Yes	Yes	Yes	2461	\$1,079
Kiln	126	63	34	34	8/64	9/54	32	16	Yes	Yes	Yes	1780	\$600
Nautilus	100	54	33	30	9/72	9/54	30	16	Yes	Yes	Yes	1517	\$600
Nautilus East	36	20	15	18	3/27	-	14	6	Yes	No	Yes	758	\$300
Nautilus West	48	20	15	18	4/32	-	14	8	Yes	Yes	Yes	758	\$300
Triton	40	20	24	18	3/24	4/24	18	8	Yes	No	Yes	741	\$272
Scripps	60	33	30	30	6/54	6/36	24	8	No	Yes	Yes	1141	\$272
Heather	110	60	40	40	8/64	9/54	34	16	Yes	Yes	Yes	1740	\$570
Acacia	40	20	18	18	3/24	4/24	14	8	Yes	No	Yes	676	\$272
Toyon	40	20	18	18	3/24	4/24	14	8	Yes	No	Yes	676	\$272
Curlew	34	20	18	18	3/24	4/24	12	4	No	No	Yes	640	\$272
Dolphin	34	20	18	18	3/24	4/24	12	4	No	No	Yes	640	\$272
Marlin	34	20	18	18	3/24	4/24	12	4	No	No	Yes	640	\$272
Sanderling	34	20	18	18	3/24	4/24	12	4	No	No	Yes	631	\$272
Evergreen	44	20	24	24	4/32	5/30	16	8	Yes	No	Yes	817	\$272
Oak Shelter	44	20	24	24	4/32	5/30	16	8	Yes	No	Yes	814	\$272
Surf and Sand	40	20	18	18	4/32	4/24	14	4	-	Yes	Yes	850	\$272
Manzanita 1 and 2 Living Room	-	-	-	6	-	-	-	-	-	No	No	256 and 256	\$83
Oak Knoll 1 and 2 LR	-	-	-	6	-	-	-	-	-	No	No	256 and 256	\$83
Willow Inn 1 and 2 Living Room	-	-	-	6	-	-	-	-	-	No	No	256 and 256	\$83
Afterglow Living Room	-	-	-	6	-	-	-	-	-	No	Yes	569	\$151
Embers Living Room	-	-	-	6	-	-	-	-	-	No	Yes	569	\$151
Hearth Living Room	-	-	-	-	-	-	-	-	-	No	Yes	569	\$151
Crocker Dining Hall	-	-	-	-	Combination 372 Total	-	-	-	-	-	Yes	4900	-
Seascape Dining Room	-	-	-	-	Combination 153 Total	-	-	-	-	-	Yes	1796	\$735
Woodlands Dining Room	-	-	-	-	Combination 170 Total	-	-	-	-	-	Yes	1807	\$986
Woodlands North or South	-	-	-	-	Combination 85 Total	-	-	-	-	-	Yes	902	\$493